

HOUSING AUTHORITY OF THE COUNTY OF DEKALB FOIA REQUEST FOR PUBLIC RECORDS

Send Request To:

Michelle Perkins or Vivian Bright
Housing Authority of the County of DeKalb
310 N. 6th Street
DeKalb, IL 60115
Telephone: 815-758-2692
Fax: 815-758-4190
Email: requests@dekcohousing.com

Requested Submitted by: Email U.S. Mail Fax In-Person

Date Requested:

Name of Requestor:

Street Address:

City/State/Zip:

Telephone Number:

Fax:

Email:

Description of Requested Record(s): **Provide as much specific detail as possible so the staff at the Housing Authority can identify the public records you are requesting. You may attach additional pages, if necessary.*

Please indicate if you wish to Inspect or Copy the public records requested:

Do you want: Electronic Copies (if available) Paper Copies

Is this request for a Commercial Purpose? YES NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140/3.1(c))

I understand that the Act permits a public body to charge a reasonable copying fee not to exceed the actual cost of reproduction and not including the costs of any search or review of the records. 5 ILCS 140/6.

Are you requesting a fee waiver? YES NO

(If you are requesting that the public body waive any fees for copying the documents, you must attached a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public. 5 ILCS 140/6(c))