

**MINUTES OF THE MEETING OF THE COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE COUNTY OF DEKALB
TUESDAY, FEBRUARY 2, 2016**

The Commissioners of the Housing Authority of the County of DeKalb met in regular session at the Housing Authority's central office, 310 N. Sixth Street, DeKalb, IL at 3:35 PM on Tuesday, February 2, 2016.

The meeting was called to order by Vice Chair Wahlstrom and upon roll call, those present and absent were as follows:

<u>Commissioners Present</u>	<u>Commissioners Absent</u>
Herodote Hounsrou Adjegan	Donna Moulton
Ron Bemis	
Ging Smith	
Jerry Wahlstrom	

Others Present
Michelle Perkins, Executive Director
Christine Sauter, CFO
Vivian Bright, DO
Randy Bourdages, CP&PM

There being a quorum present, the meeting duly convened opening with the hearing of any public comments. *No one from the public was present.*

Approval of the Agenda. Commissioner Wahlstrom asked for changes to the Agenda. There being no changes, Commissioner Bemis made a Motion to approve the Agenda. Commissioner Adjegan seconded the Motion. All were in favor, none opposed. Motion then carried.

ED Perkins gave a general overview of the planned capital fund project for window replacement in the entire building known as Civic Apartments. Staff worked with Alliance Architects to compile the bid package and possible alternate options to fully complete the project. Discussion of the cost break out, asbestos removal and alternate options ensued.

Resolutions: The Board was presented with **Resolution 16-15 Window Replacement Project Civic Apartments.** Approval of the resolution would allow ED Perkins to enter in to contract with CMM Group, Inc. for completion of the Civic Window Replacement Project including Alternates No 1, 2 & 3. Commissioner Bemis made a motion to approve. Commissioner Smith seconded the Motion. All were in favor, none opposed. Motion then carried.

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As there was no further discussion to come before the meeting, Commissioner Wahlstrom asked for a Motion to adjourn the regular meeting. Commissioner Smith made a motion to adjourn. Commissioner Bemis seconded the Motion. Motion then carried. The meeting was adjourned at 4:05 PM until the regular meeting scheduled to take place on Tuesday, February 23, 2016 at 2:30 PM at the offices of the Housing Authority of the County of DeKalb, 310 N. 6th Street, DeKalb, IL.

CHAIRMAN

(SEAL)

ATTEST:

SECRETARY-TREASURER

CERTIFICATE

I, MICHELLE PERKINS, the duly appointed, qualified and acting Secretary of the HOUSING AUTHORITY OF THE COUNTY OF DEKALB, ILLINOIS, and Keeper of the records thereof, do hereby certify that I have compared the annexed complete unapproved Minutes as recorded by me and retained in the Records of said Authority, and certify that it is a true, complete and correct presentation of said Minutes, including attachments or exhibits made a part of these Minutes.

I further certify that if the Minutes are subsequently corrected or amended, I shall forward promptly such correction or amendment and a copy of the attachments or exhibits made a part of these Minutes.

I further certify that the said Regular Meeting was held on February 2, 2016 at 310 N. 6th Street, DeKalb, IL, and roll call showed the following members to be present and absent:

Commissioners Present
Herodote Hounsrou Adjegan
Ron Bemis
Ging Smith
Jerry Wahlstrom

Commissioners Absent
Donna Moulton

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of said Authority
this February 3, 2016.

ACTING SECRETARY
