



Housing Authority of the County of DeKalb

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www.dekcohousing.com

General Fees and Charges

Effective 09/01/2019

Deposits

Public Housing 1, 2 & 3 Bedroom	\$200.00
Sunset View Apartments	Equal to one month's rent
Sequoia Apartments	Equal to one month's rent
Dresser Court Apartments	\$100.00 (\$50.00 cleaning fee reserved)
Gurler Street Apartments	\$100.00 (\$50.00 cleaning fee reserved)
Briarwood Apartments	Equal to one month's rent
Pet Deposit	\$150.00

Other Charges

Lockout – Outside business hours of M-F 4:30pm - 8:30am – weekends and holidays	\$20.00
Pest Control – 1 st Failure to Prepare (effective 5/1/2015)	\$10.00
Pest Control – 2 nd Failure to Prepare (effective 5/1/2015)	\$15.00
Returned Check Fee	\$10.00
Late Rent Fee [Past the 7 th of the month]	\$20.00
Labor – 1 hour during normal business hours OT pay applies - after normal business hours, weekends and holidays	\$25.00
Key Fob	\$12.50

Work Orders

It is the tenant's responsibility to notify the landlord regarding issues and repairs in the unit. Issues that go unreported by the tenant will be subject to additional charges should the unit incur undue damage from a delayed notification (toilet continually running, water leak, broken window).

Courtesy work orders or tenant responsible work orders will be billed at the rate of **time** and **materials** with a minimum ½ hour labor charge during normal business hours. Work that must be completed outside normal business hours will be billed at current Over Time Rate. Tenant responsible work orders are work orders done to replace damage caused by the tenant (hole in wall, lost keys).

If a tenant fails to pick up after themselves a flat “clean-up” fee of \$15.00 per incident of pet waste removal, garbage removal, cigarette removal, battery removal from the fire alarm or any other event deemed necessary by the Authority.

Move Out Fee's

Upon tenant move out, the landlord will provide a move out inspection with the tenant. The unit will be evaluated, factoring in the length of time the tenant lived in the unit to determine proper tenant move out charges. Tenant security deposit will be returned in the amount commensurate with the unit damage. Landlord will provide tenant a statement of charges within 30 days of unit move out.



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