



Housing Authority of the County of DeKalb

310 North Sixth Street • DeKalb, Illinois 60115

Phone 815.758.2692 • Fax 815.758.4190

www.dekcohousing.com

Send Request To:

Michelle Perkins or Vivian Bright

Housing Authority of the County of DeKalb

Email: requests@dekcohousing.com

Requested Submitted by: Email U.S. Mail Fax In-Person

Date Requested:

Name of Requestor:

Company Name (if Applicable):

Street Address:

City/State/Zip:

Telephone Number:

Fax:

Email:

Description of Requested Record(s): **Provide as much specific detail as possible so the staff at the Housing Authority can identify the public records you are requesting. You may attach additional pages, if necessary.*

Please indicate if you wish to Inspect Copy of the public records requested.

Do you want: Electronic Copies (if available) Paper Copies

Is this request for a Commercial Purpose? YES NO

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for a commercial purpose without disclosing that it is for a commercial purpose, if requested to do so by the public body. 5 ILCS 140/3.1(c))

I understand that the Act permits a public body to charge a reasonable copying fee not to exceed the actual cost of reproduction and not including the costs of any search or review of the records. 5 ILCS 140/6.

Are you requesting a fee waiver? YES NO

(If you are requesting that the public body waive any fees for copying the documents, you must attach a statement of the purpose of the request, and whether the principal purpose of the request is to access or disseminate information regarding the health, safety and welfare or legal rights of the general public. 5 ILCS 140/6(c))